

**SANDOVAL COUNTY BOARD OF COMMISSIONERS  
BOARD OF FINANCE QUARTERLY REPORT MINUTES  
COMMISSION CHAMBERS  
MAY 21, 2015 - 5:30 P.M.**

1. **CALL TO ORDER**  
Chairman Madalena called meeting to order at 5:31 p.m. Present were Chairman Madalena, Vice Chairman Dominguez, Commissioner Scherzinger, and Commissioner Chapman. Commissioner Walters joined the meeting at 5:45 p.m. via telephone.
2. **TREASURER'S OFFICE UPDATE**  
(Laura M. Montoya, Treasurer)  
Treasurer Montoya and Deputy Treasurer Judy Walker briefed the Commission on changes, training, tax collections and upcoming tax sales.
3. **DISCUSSION OF COUNTY INVESTMENTS**  
(Laura M. Montoya, Treasurer; Paul Dickson, New Mexico Bank & Trust – Investment Advisory Services; and Sheila Duffy, Public Trust Advisors – Investment Advisory Services)  
Treasurer Montoya gave an overview of the county investments.
4. **DISCUSSION OF 2014 TAX ROLL**  
(Laura M. Montoya, Treasurer; Larry Polanis, Treasury Controller)  
Treasurer Montoya briefed the Commission on the 2014 tax collections.
5. **ADJOURN**  
Vice Chairman Dominguez motion to adjourn at 6:04 p.m., second by Commissioner Scherzinger. Motion passed. Vote was unanimous.

**SANDOVAL COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
COMMISSION CHAMBERS  
MAY 21, 2015 – 6 P.M.**

**1. CALL TO ORDER**

Chairman Madalena called meeting to order at 6:04 p.m. Present were Chairman Madalena, Vice Chairman Dominguez, Commissioner Scherzinger, and Commissioner Chapman. Commissioner Walters was present via telephone.

**2. PLEDGE OF ALLEGIANCE**

Pledge of allegiance was led by Detention Center Director Al Casamento.

**3. INTRODUCTIONS & ANNOUNCEMENTS**

Chairman Madalena congratulated all of the 2015 graduates. He announced the County offices will be closed Monday, May 25<sup>th</sup> in observance of Memorial Day. Also the Local Collaborative 16 will be hosting a Pow Wow on May 24<sup>th</sup> at Santo Domingo Pueblo and on May 25<sup>th</sup> is the Memorial Day Pow Wow at Jemez Red Rocks. Chairman Madalena also announced the Sandoval Economic Alliance inaugural gala is on June 5<sup>th</sup> and the golf tournament on June 6<sup>th</sup> at Twin Warriors. Commissioner Walters stated his trip to Hawaii for the NACO 2015 Western Interstate Region Conference is going well and he looks forward to presenting to the Commission when he returns.

**4. APPROVAL OF AGENDA**

Vice Chairman Dominguez motion to approve, second by Commissioner Scherzinger. Motion passed. Vote was unanimous.

**5. CONSENT AGENDA**

A. Approval of Minutes from the Regular Meeting of May 7, 2015

B. Approval of the following Budget Resolutions:

- (1) No. 5-21-15.5B(1) / Senior Companion Program Budget / Increase Budget to Reflect Additional Funding Received from the NM Aging and Long Term Services Department / \$6,000
- (2) No. 5-21-15.5B(2) / Cell Tower Program Budgets / Increase Budget to Reflect Funds Held in Trust / \$8,500
- (3) No. 5-21-15.5B(3) / Senior Program Budget / Increase Budget to Reflect Additional Funding Received from the NM Aging and Long Term Services Department / \$42,000
- (4) No. 5-21-15.5B(4) / Senior Program Budgets / Increase Budget to Reflect Additional Program Income / \$7,000
- (5) No. 5-21-15.5B(5) / Community Health Services Program Budget / Decrease Budget to Reflect a Reduction in Funding from the New Mexico Primary Care Association / (\$4,000)
- (6) No. 5-21-15.5B(6) / Homeland Security Budget / Increase Budget to Reflect New Funding Received from the NM Department of Homeland Security &

Emergency Management for Sandoval County Simulcast Radio System / \$1,500,000

(7) No. 5-21-15.5B(7) / DWI Program Budget / Increase Budget to Reflect Additional Funding Received from the NM Department of Finance and Administration / \$21,443

(8) No. 5-21-15.5B(8) / Senior Program Budget / Increase Budget to Reflect Additional Funding Received from the North Central New Mexico Economic Development District, Non-Metro Area Agency on Aging / \$36,177

C. Approval to Surplus a 2009 Ford Expedition (VIN #1FMFU165X9EB03395) and Approve Title Transfer to San Antonio De Las Huertas Land Grant

Commissioner Scherzinger motion to approve, second by Commissioner Chapman. Motion passed. Vote was unanimous.

6. DIVISION OF COMMUNITY SERVICES

(Peggy Cote, Director)

Request for a Motion to Adopt Resolution No. 5-21-15.6 Authorizing and Adopting the Sandoval County DWI and Prevention Programs Misdemeanor Compliance Fees for FY 2015-2016 and Repealing Resolution No. 6-19-14.7

Vice Chairman Dominguez motion to approve, second by Commissioner Scherzinger. Motion passed. Vote was unanimous.

7. OFFICE OF THE COUNTY MANAGER

(Phillip Rios, County Manager; Cassandra Herrera, Finance Director)

Discussion and Request for a Motion to Approve the Preliminary Operating Budget for Fiscal Year 2015-2016 and Provide to NM Department of Finance and Administration, Local Government Division, with Supporting Documents

Commissioner Walters motion to approve, second by Commissioner Chapman. Motion passed. Vote was unanimous.

8. COMMENTS FROM THE PUBLIC

None

9. COMMENTS FROM THE COMMISSIONERS

Commissioner Walters will brief the Commission on his NACO 2015 Western Interstate Region Conference trip when he returns. Commissioner Chapman is glad to see the SEA, healthcare initiative and the transparency initiative in the FY 2015-2016 budget. Chairman Madalena thanked everyone for their hard work on the preliminary budget.

10. ADJOURN

Commissioner Chapman motion to adjourn at 7:12p.m., second by Commissioner Scherzinger. Motion passed. Vote was unanimous.